

Mt. Airy Art Garage Policy for Clubs & Classes

PURPOSE

As a community center for the arts, the Mt. Airy Art Garage (MAAG) looks to establish and maintain ongoing monthly artistic groups in various disciplines. Our intention is to build community and a collaborative environment within various disciplines and mediums, while still encouraging mutual support and the sharing of resources.

How does MAAG support you, as the member leaders of these monthly events?

- We make our indoor space available to you at minimal cost. For CLUBS that cost is \$5 per person. Or a Zoom account to meet online. CLASSES: We collect course fees on your behalf and split 50/50 (there is no additional rental fee). Otherwise you would incur regular MAAG rental rates (\$100/hr).
- We provide marketing support to build your events.
- CLUBS: We provide you with an initial list of interested artists from our database.
- We create an environment that nurtures and encourages your craft.

In return, we ask the following from you:

CLUBS:

- Build your monthly events by sending out emails and reminders in a timely manner, ensuring you CC the MAAG Executive Director.
- Plan your agenda and what you would like to discuss in advance of your event.
- Encourage participants to join MAAG, which both helps our organization and your club.
- Collect meeting fees and remit to Executive Director or appropriate MAAG designee.
- Share the names of all new participants with us for our general mailing lists.
- Notify the MAAG Board before booking outside space for an official Group/Club event (such as an exhibit or performance).
- Develop collegiality.
- Provide quarterly reports to the Board with progress and projections.

CLASSES:

- Communicate with your students before class begins to provide information on class expectations, location (create/provide Zoom link, if applicable), etc.
- Take attendance.
- Encourage participants to join MAAG, which both helps our organization and your students (discount on classes).

POLICY

All groups, clubs, classes, programs, and events associated with, and conducted on the premises of the Mt. Airy Art Garage will abide by the policies and rules set forth by the Mt. Airy Art Garage board members.



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CLUBS

Clubs are to be established only by members of the MAAG organization through a proposal process (see form, below). They are to be available and open to both members and nonmembers, and are expected to be inclusive, non-judgmental, and collaborative in nature.

Membership lists are confidential and open only to the members of that particular group or club; they are not to be used for solicitation to any other organizations or individuals. MAAG groups/clubs are not to be used as a platform for any individual for the purposes of self-promotion or recruitment of any kind (no multi-level marketing or other sales campaigns, political lobbying, unrelated activities, etc.). Should members want to collaborate on non-MAAG projects, they are welcome to do so outside the timeframe of the meeting or clubs.

Club leaders may set up their own MAAG Gmail accounts using the template yourname.maag@gmail.com. MAAG Gmail accounts can only be used for official business related to MAAG clubs and gatherings and must not be used for personal business or projects.

Each club is responsible for establishing their own guidelines and purpose. The convener/organizer will sign a Conflict of Interest form yearly.

CLASSES

Classes are to be taught only by members of the MAAG organization through a proposal process (see form, below). They are to be available and open to both members and nonmembers, and are expected to be inclusive, non-judgmental, and collaborative in nature.

Teachers will sign a Conflict of Interest form yearly.

If you have read and agreed with the MAAG Purpose and Policy, please sign and write your name below.

Signature: _____

Date: _____

Name: _____

